

COMMONWEALTH OF VIRGINIA – DEPARTMENT OF GENERAL SERVICES  
Division of Consolidated Laboratory Services  
600 N 5<sup>th</sup> St. Richmond VA 23219  
Clinical Microbiology//Virology Request Form

**Patient Information** (Please Print)

Name JOHNSON. BETTY M. DOB MM /DD / YYYY Age 55 oM ☒ F  
Last First Middle Initial mm dd yyyy  
Pt Address PATIENT ADDRESS City \_\_\_\_\_, State \_\_\_\_\_ Zip Code \_\_\_\_\_  
City/County of Residence \_\_\_\_\_  
Medical Record/Chart/Accession# \_\_\_\_\_ **UNIQUE PATIENT IDENTIFIER FOR YOUR FACILITY HERE...** Patient ID ...OR HERE  
Marital Status: ☐ single ☐ married ☐ separated ☐ divorced ☐ widowed ☐ unknown  
Race: ☒ Black ☐ White ☐ Asian ☐ AI/AN ☐ NH/PI ☐ Other \_\_\_\_\_ Ethnicity: ☒ Hispanic/Latino ☐ Not-Hispanic/Latino  
(check all that apply)

**Submitter Information**

Submitter Code # \_\_\_\_\_ Site code \_\_\_\_\_ FIPS code \_\_\_\_\_  
Send Report to:  
Submitter MUST MATCH THE NAME OF YOUR FACILITY AS IN DCLS DATABASE Submitter Phone XXX-XXX-XXXX  
Submitter Address ADDRESS OF YOUR FACILITY AS IN DATABASE City \_\_\_\_\_, State \_\_\_\_\_ Zip code \_\_\_\_\_  
Attending Clinician DOC  
Attending Clinician Phone # FACILITY - PHONE - NUM  
District or PH Contact \_\_\_\_\_  
**Site Type**  
☐ STD ☐ ATS ☐ DCJ ☐ FP ☐ GYN ☒ Priv Phys  
☐ OB/prenatal care ☐ AHC ☐ Field ☐ IMM ☐ Job Corp ☐ Peds  
☐ TB ☐ GMC ☐ CHC ☐ DTC ☐ Refugee ☐ SOI  
☒ Hospital ☐ OCME ☐ Student HC ☐ Other \_\_\_\_\_

**Patient Medical History**

Disease suspected/Diagnosed INFLUENZA  
Signs/Symptoms  
☐ Asymptomatic ☒ Fever ☐ Respiratory ☐ Bloody sputum  
☒ Cough ☐ Productive cough ☐ Rash ☐ Vomiting  
☐ Diarrhea ☐ Stool + Blood ☐ Stool + Mucous ☐ Abdominal Pain  
☐ Apnea ☐ SIDS ☐ Sudden Unexplained Death  
☒ Other SORE THROAT  
Recent Exposure (if applicable) ☐ Birds ☐ Ticks ☐ Mosquitoes  
☐ Other \_\_\_\_\_  
Date of Onset: MM /DD / YYYY  
Deceased Date: \_\_\_\_\_  
Vaccine Administered \_\_\_\_\_  
(Please specify)  
Vaccine Administration Date \_\_\_\_\_  
Antibiotics/Anti-Viral Used \_\_\_\_\_  
(Please specify)  
Antibiotics/Anti-Viral Start Date \_\_\_\_\_

**Special Information for Laboratorians**

Outbreak Related ☐ no ☐ yes Outbreak Number: \_\_\_\_\_  
Role of Patient (ex. food-handler, patron): \_\_\_\_\_  
☐ Other Information \_\_\_\_\_



## INSTRUCTIONS FOR FILLING OUT LAB FORM FOR SENTINEL SURVEILLANCE OF SUSPECTED INFLUENZA CASES

FOR SENTINEL FLU SURVEILLANCE, ONLY THE FIELDS MARKED IN **RED** ARE REQUIRED. PLEASE WRITE CLEARLY.

- 1** PATIENT NAME, LAST NAME FIRST. THIS MUST EXACTLY MATCH THE NAME AS WRITTEN ON THE LAB SPECIMEN TUBE
- 2** PATIENT AGE / DOB MUST EXACTLY MATCH THE DATA AS WRITTEN ON THE LAB SPECIMEN TUBE
- 3** PLEASE INDICATE PATIENT GENDER
- 4** PLEASE FILL IN PATIENT'S ADDRESS OF RESIDENCE
- 5** YOUR FACILITY'S ID NUMBER FOR THE PATIENT. ONLY ONE IS NEEDED.
- 6** PLEASE INDICATE PATIENT'S RACE / ETHNICITY
- 7** YOUR FACILITY'S NAME AND CONTACT DATA MUST MATCH THOSE GIVEN TO THE STATE LABORATORY FOR YOUR SITE. IF UNSURE, PLEASE CHECK WITH YOUR DISTRICT EPIDEMIOLOGIST.
- 8** NAME AND PHONE NUMBER OF RESPONSIBLE PHYSICIAN OR CLINICIAN
- 9** PLEASE INDICATE: SITE IS *EITHER* A PRIVATE PRACTICE **OR** HOSPITAL / ER / URGENT CARE CENTER
- 10** ALWAYS, INDICATE *FLU* OR *INFLUENZA*
- 11** PATIENT **MUST** HAVE FEVER plus COUGH **and / or** SORE THROAT IN ORDER TO MEET SURVEILLANCE CRITERIA. FEVER **MUST** BE MINIMUM OF 100° F
- 12** DATE OF ONSET: PLEASE INDICATE WHEN SYMPTOMS BEGAN

**BEYOND THESE 12 FIELDS, NO OTHER INFORMATION IS REQUIRED. SECOND PAGE NOT REQUIRED. THANK YOU! ☺**